

SIMS Accreditation Process

Module	Standard Guidance
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Background

All SIMS Premier, Commercial and Full Technical Partners are required to complete an Accreditation process to confirm their Integration methods use the supported Business Objects (API's). Partners will be required to provide details on the code that directly calls these interfaces for read/write. Once the detail has been submitted it will be reviewed by the Partner Development Support Team and approved or referred as applicable. Partners will be required to complete this process annually to maintain the most recent Accreditation status which will be published on our public website.

Process

The primary goal is to review how a Partners Application Interfaces with Capita SIMS Products and to validate these methods as supportable:

These Products could include:

- SIMS
- FMS
- Dinner Money
- Back up services

A separate service is available for partners who wish their products to be reviewed for use on a Capita Hosted environment. Details of this service will be provided on request.

The process is to be completed annually or on demand.

Partners are requested to liaise with the Partner Development Support team for all products that require Accreditation. The team will ask for the details on the following areas:

- Data Protection Statement (Public URL Please)
- Privacy Statement (Public URL Please)
- Public Information about the Product (Public URL Please) *
- Public Information about the Company (Public URL Please)
- Technical Contact details
- Technical
 - When data is read from SIMS/FMS is it via:
 - SIMS/FMS Exports
 - Command Reporter
 - Partner Business Objects
 - SIMS Business Objects
 - Other
 - When Data is written back to SIMS/FMS is it via:
 - Standard SIMS/FMS imports
 - Partner Business Objects

- Other
- What is the format of Usage:
 - Real time read and/or write
 - Block read and/ or write
 - Fixed Period update
- What volume of records are read/or written
- Submission of Code Files
 - Provide code files for all of the SIMS Links.
- Provide and supporting documentation
- Review and checking
 - Partner Development Support will load up the code provided (assistance may be needed for applications not in .Net)
 - Check
 - Interfaces are used in a supported way
 - Look for obvious errors
 - Encompasses the areas claimed within the provided documentation.
- Confirmation
 - Pass/ Fail
 - Reasons/feedback will be provided in the case of failure
 - Recommendations of change that may not be a failure but may assist the Partner going forward.

* For new products, this may be withheld until launch.

What to expect once accredited.

Accreditation is to be completed annually from the date we confirm the 'pass' status.

The status of your Accreditation can be viewed by all visitors on the Capita-Sims Website:

<http://www.capita-sims.co.uk/our-partners> (Partners can opt out on request)

Usage of a SIMS Accreditation Logo's (subject to acceptance of guidelines)

A framed accreditation certificate (Optional)

Support/reassurance for our customers that the Integration is to an agreed standard and renewable. Many customers look for the Accreditation status when choosing or comparing service providers.

The renewal process will allow the Partner Development support team to renew and recommend Interfaces that may have been introduced or enhanced over the year.

Allows the Partner Development Support Team to better advise Partners against future changes that may impact interfaces/areas used specifically them.

What does Accreditation Mean to Mutual Customers?

Firstly it doesn't mean that the partner product is guaranteed to work! That's a task for the partner company!

It does however mean that the product interfaces with SIMS in a way that:

- Will honour SIMS security
- Is Recognised
- Is Approved
- Is expected to work from release to release

Partners must be accredited within the past 12 months to be eligible for inclusion on the partner web site.