

SIMS InTouch

Your whole school
communication tool

Raise attainment

Drive parental engagement

Communicate quickly and efficiently

Who benefits?



Headteacher



Attendance
Officer



School
Administrator



Pupils and
parents

SIMS

helping
schools
inspire

Transform your school's communications with SMS and email

Schools need good communication to run effectively. SIMS InTouch uses SMS text message and email to provide your school with a complete communication solution based on the information you have in SIMS.

Whether you need to send out an achievement or behaviour message to a parent or send out your exam results electronically, SIMS InTouch will help you to raise attainment across your school. You don't need to worry about remembering to send out communications, as you can schedule messages to be sent out automatically.

Plus, everything you do in SIMS InTouch is embedded within SIMS, so you don't have to leave the system.



Key features of SIMS InTouch

Automatic behaviour and achievement messages

Automatic alerts can be sent out when a student reaches a certain achievement level or when receiving behaviour points; so you can intervene earlier.

Schedule messages

You can set scheduled text or email communications to be sent out in advance. Whether it's about an upcoming school trip, parents' evening or school closure, you're safe in the knowledge that everyone's in the loop. You can also attach pdfs, allowing larger documents to be shared easily.

Send timetables and exam results electronically

Send out timetables, exam schedules, results and reports electronically to students, staff and parents. Improved scheduling features means that exam reminders can be scheduled in advance, instead of staff having to come into the school to send out the message.

A complete record of each pupil's details

All the responses you receive to text messages and emails are captured. Messages are also recorded in the student's document store; so you've always got a complete record of all your students' details.

Send staff cover alerts

With the facility to send cover alerts to staff, just a couple of clicks ensure your message arrives with the right person. You can share timetables, reminders and notices with staff and governors.

Stay on top of attendance

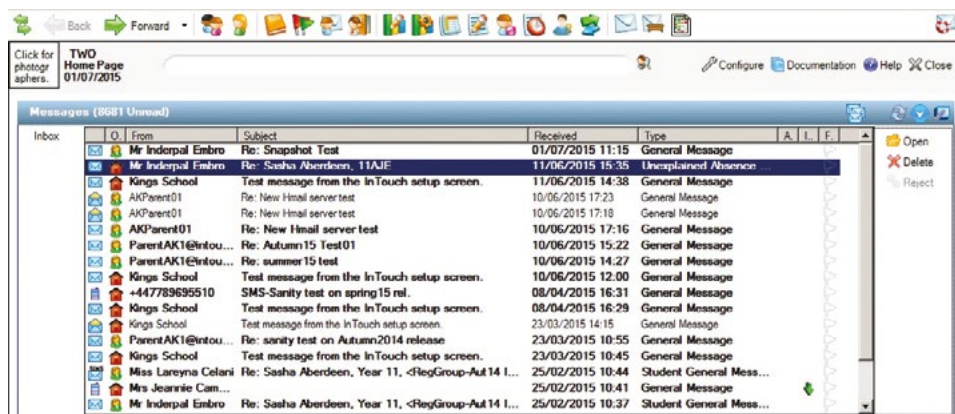
SIMS InTouch makes it easy to handle absenteeism by immediately recording unauthorised absences, including the parent response, and pulling this information automatically from SIMS. This allows you to deal with absence issues straight away.

Screenshots

Single mailbox for all messages

With SIMS InTouch, you have a single mailbox for messages to improve ease of use and the option to flag messages.

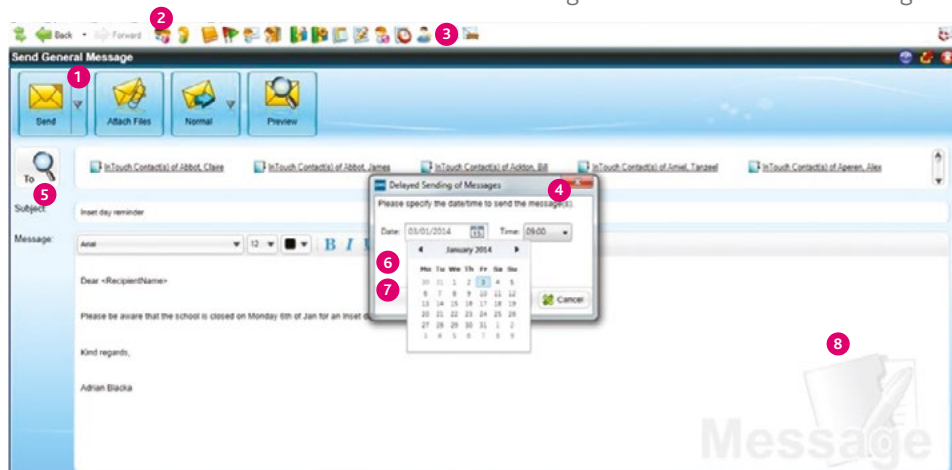
You can customise message defaults to suit individual school choices, to include outgoing messages, incoming messages, the recipient and external email accounts. Both the school and user will also have separate red and green icons to identify them.



 System generated message  My message  School message

Flexible messaging options

1. Option to send the message instantly or schedule it to send in the future.
2. Messages can be sent from the student view within SIMS – no need to change to another system to send messages.
3. Send a general message from anywhere in SIMS – click on the white envelope, then select the relevant group/pupil/contact details to message.
4. Schedule messages so a message can arrive when parents are at home with their child. Scheduled messages allow for more effective and flexible working.



5. SIMS InTouch uses contacts within SIMS - any contact details updated in SIMS are available immediately for use with SIMS InTouch.
6. Use SIMS InTouch to send exam timetables and reminders. There is also the option to bulk send exam results.
7. Links to SIMS Dinner Money for automatic sending of reminder messages to parents when dinner money payments are due.
8. Option to customise templates or use the default templates provided.

“SIMS InTouch is a huge time saver for staff. In just a few clicks our students have their exam timetables and parents also get a copy. It’s brilliant.”

Paula Wood, Data Manager/
Examinations Officer,
Hymers College

RELATED PRODUCTS

SIMS Learning Gateway and SIMS InTouch provide a comprehensive communication solution so you can share real-time data with staff, parents and pupils securely.

www.capita-sims.co.uk/simsslsg (secondary schools)

www.capita-sims.co.uk/simsslsg-pri (primary schools)

FIND OUT MORE

Calculate how much time and money could be saved with the SIMS InTouch savings calculator:
www.capita-sims.co.uk/savewithsims

KEY STATISTICS

The average school uses SIMS InTouch to send over 36,000 emails a year.

The average primary school sends over 4,000 texts a year.

The average secondary school sends over 12,000 texts a year.

www.capita-sims.co.uk/smartcomms



Your questions answered

I already use an electronic communications system – why move to SIMS InTouch?

SIMS InTouch is embedded within SIMS, so all the information you need is available as part of your everyday processes. There's no need to go into another system, or spend time importing or exporting data – you can send a message from the same screen you're working in and everything you do is updated in real-time within SIMS.

By being able to use existing SIMS information, you can link your communications to achievement and behaviour, engaging parents more effectively and even improving attendance as a result. This makes SIMS InTouch the most efficient option for school communications.

How much time and money could we save with SIMS InTouch?

The cost of sending printed communications to staff, pupils and parents can be high, taking into account the administration time involved in printing, collating and the distribution. How much you save will depend on your pupil roll, whether you post letters, or send home with pupils and how many times you send out newsletters, reports and letters.

Find out how much you could save with the SIMS InTouch calculator at www.capita-sims.co.uk/savewithsims

Who benefits and how?



HEADTEACHER

Drive school improvement by monitoring and communicating achievement, attendance and behaviour. Build stronger relationships with parents, students and staff as they are better informed and engaged.

ATTENDANCE OFFICER

Get to the bottom of student absence quickly by sending a message to parents, enabling earlier, more effective, intervention.

SCHOOL ADMINISTRATOR

Reduce the administration workload in the school office, saving your school many hours per week and helping to reduce costs.

PUPILS AND PARENTS

Engage parents with their child's school life by updating them on how their child is progressing. Keep students informed by sending them timetables, reminders and exam results electronically.

Want to know more about SIMS InTouch?

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